

July 2024

Dear Sir/Madam,

**Trowbridge Sea Cadets – Trustee and Instructor Volunteer Recruitment**

I'm writing on behalf of Trowbridge Sea Cadets, who are local to your organisation and would like your support.

They are a youth charity affiliated to the Sea Cadets UK, that provides a head start in life for young people through nautical adventure and fun. Our volunteers work, both directly with young people and behind the scenes, to help make a positive difference to young people who are often struggling in today's world and their communities.

Trowbridge Sea Cadet unit is currently looking for new volunteers to join as Instructors and Trustees to support the sustainability and longevity of the charity. We wondered if you might have employees within your organisation who may wish to be involved in the charity and make a real difference to local young people's lives. We would be very grateful if you could pass on the information about the charity to your employees / board members/ networks etc.

**What is involved as a Trustee?**

The unit is managed and run by a few volunteers through their Unit Management Team (UMT). Together they are responsible for running the unit at a strategic and management level, ensuring the unit is safe, successful, and sustainable. The UMT meet approximately once every 6-8 weeks for two hours and attend an Annual General Meeting.

**What is involved as an Instructor?**

An Instructor within Sea Cadets is responsible for supporting the delivery of lessons and activities to help progress cadets through The Sea Cadet Experience. You do not need to have a background in the military or any formal teaching qualifications as full training will be given. All you need is a desire to help and support young people in gaining qualifications and confidence as they navigate their way to adulthood.

**Benefits of being a Sea Cadet Volunteer:**

**Community Contribution:**

- Make a positive impact in your local community.
- Aid in the development of young people.
- Enhance learning and training opportunities.
- Expand facilities and programmes.
- Promote social mobility.
- Attract funding.
- Reduce crime in your area.

**Raise Your Profile**

- Network with local government officials.
- Connect with local business networks.
- Communicate with schools and educational schemes.

**Skill Development:**

- Access various training and development opportunities.
- Volunteer alongside others who are passionate about giving back.
- Earn recognised qualifications in leadership, management, First Aid, RYA/boating, and social action.
- Gain strategic experience.
- Enhance your CV.



### **Team Working:**

- Empower yourself with a renewed sense of purpose.
- Strengthen your communication and negotiation skills.
- Collaborate with individuals from diverse professional backgrounds.

Any support you can give would be very much welcomed; the unit are particularly looking for the following voluntary roles:

- Treasurer
- Administration Officer
- Secretary
- Unit Management Trustee's
- Instructors for general classroom delivery.

### **Next Steps**

If you would like to find out more about our volunteering opportunities or the organisation, please contact us to arrange an informal discussion and a unit visit.

**Lt (SCC) Kirsty McPherson RNR**

[trowbridgesc@gmail.com](mailto:trowbridgesc@gmail.com)

**077343 18827**

Thank you for your time and consideration.

Yours sincerely,

*Denise*

Denise Harvey (she/her)

**Growth & Development Worker – Midlands Based**

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